

CHAPTER 3

ACQUISITION CAREER PROGRAM BOARD (ACPB) STRUCTURE

A. THE ACPB

1. The ACPB is hereby chartered to oversee implementation of Pub. L. No. 101-510, Title XII DoD Directive 5000.52; DoD 5000.52-M; DoD Instruction 5000.58; and DoD Instruction 5000.55 (references (a) through (b), (e), and (f), and this Regulation, in all DoD organizations outside the Military Departments.

a. The Chair

The Director of the DLA shall serve as the first Chair of the ACPB. The chair shall rotate on a biennial basis, as directed by the USD(A) normally among the Heads of the DoD Agencies with substantial numbers of acquisition workforce positions. In the absence of the Chair, the Deputy USD(A) shall preside.

b. Membership

Figure 3-1, below, identifies those officials designated by USD(A) who shall serve as members of the ACPB. Principals may designate one alternate to represent the DoD Component at any meeting of the ACPB. The Deputy DACM shall serve as an Ex Officio ACPB member.

2. The primary responsibilities of the ACPB are, as follows:

a. Formulate and transmit recommendations on DoD acquisition career management policies and procedures to the DoD Acquisition Career Development Council (DACDC).

b. Recommend funding priorities to the DACDC.

c. Review and recommend changes to the ACMP.

d. Monitor the effectiveness and uniformity of ACMP implementation and compliance among the DoD Components.

e. Approve or disapprove the proposals of the DoD Components to establish workforce certification standards that differ from those established in DoD 5000.52-M (reference (c)).

f. Monitor and oversee the exercise of ACPB authorities by the DoD Components.

3. The ACPB shall have two standing subcommittees, with membership from among the DoD Components, as determined by the

Deputy DACM, who shall Chair the subcommittees. The subcommittees shall meet at the call of the Chair.

a. The ACPB Subcommittee on Program Integration shall develop policies and procedures for integrated Military Department and/or DoD Component management of military members and/or military positions in the acquisition workforce.

b. The ACPB Subcommittee on Program Policies and Procedures shall develop policies and procedures for the accession, development, certification, assignment, and recognition of the acquisition workforce, as well as for the selection, development, exchange, and recognition of the Acquisition Corps.

B. DELEGATION OF ACPB AUTHORITIES

1. Certain authorities of the ACPB are hereby delegated to the Principal Staff Assistants in the OSD; the Director of the Joint Staff; the IG, DoD; the Directors of the DoD Agencies; the Directors of the DoD Field Activities; the Presidents and Commandant of NDU, DAU, USUHS, and DSMC; and the Chief Judge of the U.S. Court of Military Appeals. Hereafter, in this Regulation, those officials are termed "ACPB Officials." (ACPB Officials are defined as those heads of DoD organizations or organizational sub-components who are delegated specific acquisition workforce decision-making authorities and assigned certain programmatic responsibilities for their organizations in accordance with the ACMP.) The authorities delegated to ACPB Officials are, as follows:

a. The authority to approve or disapprove requests for waiver of Acquisition Corps grade level, education, training, and/or experience requirements.

b. The authority to approve or disapprove requests for waiver of contracting officer and 1102 personnel qualification requirements.

c. The authority to confirm or validate the experience qualifications of a tentative non-DoD selectee for a critical acquisition position.

d. The authority to confirm Acquisition Corps membership of a tentative non-DoD selectee for a critical acquisition position.

e. The authority to review and approve or disapprove the rotation (i.e., reassignment) of critical acquisition position incumbents who have been assigned to the same position for 5 consecutive years or more.

2. Except as may be provided for under section D., below, the Principal Staff Assistants shall exercise the foregoing authorities for any Defense Support Activity for which they are designated the 'Office of Primary Responsibility' in DoD Directive 5100.81 (reference (g)), or for any other subordinate, ancillary organization over which they exercise personnel and position management control. On an exception basis, the D,DR&E is delegated this authority for the Defense Technology Analysis Office.

C. ASSOCIATED DELEGATIONS OF AUTHORITY

1. In consonance with DoD Instruction 5000.58 (reference (e)), the authority to select members of the Acquisition Corps is hereby delegated to the ACPB officials. The authority to select members of the Acquisition Corps, and the authority to waive membership requirements, shall be considered congruent authorities that may be further delegated by the ACPB officials, in accordance with sections D. through G., below.

2. In consonance with reference (e), the authority to designate military and essential positions with the coordination/concurrence of the ASD(FM&P) is hereby delegated to ACPB officials. Designations are subject to the annual approval of the USD(A). That authority may be further delegated by the ACPB officials, in accordance with sections D. through G., below.

D. ACPB SUBSTRUCTURE

Except as provided for at section E., below, the ACPB officials shall organize for exercise of ACPB authorities, as follows:

1. The ACPB official may exercise the authorities personally, without further delegation;

2. The ACPB official may delegate the authorities (in whole or in part) to those most senior officials who supervise or manage acquisition career field functions, position categories, or organizations, and no further (for this purpose, an acquisition career field function, position category, or organization is defined as an identifiable sub-component of an organization the predominate work of which is characterized by one or more of the acquisition functions, position categories, or career fields identified in DoD Instruction 5000.58, enclosure 17 (reference (e)));

3. The ACPB official may delegate the authorities (in whole or in part) to the Chair of an Ad Hoc ACPB of senior acquisition officials; convened -as warranted; or

4. The ACPB official may delegate the authorities (in whole

or in part) to one or more standing ACPBs.

E. MANDATORY STANDING BOARDS

Standing ACPB structures shall be established in the following DoD Components:

1. The DLA
2. The DCAA
3. The DISA
4. The DMA
5. The DeCA
6. The DSMC


F. AD HOC AND STANDING ACPB MEMBERSHIP

Ad Hoc and standing ACPBs, when established, shall have that minimum number of members sufficient to ensure representation of all acquisition career fields and position categories within which positions are established in a DoD Component. Board membership shall normally include representatives of the servicing personnel and/or manpower management organization(s) for the Component. All voting members shall be of a grade or rank at least equal to that of personnel reviewed by the board. However, ACPB officials may approve exceptions to this requirement in unusual situations. (The need to appoint a supervisor of lesser rank than his or her subordinates is one example of a proper basis for exception. Such a situation could arise when a military member O-6 is the supervisor of one or more senior executives.) Membership is not limited to the personnel of a single DoD Component where the foregoing requirements cannot otherwise be satisfied.

G. STANDING ACPB AND/OR ACPB OFFICIAL FUNCTIONS

1. Where established, the Standing Boards shall perform the following primary functions:

- a. Formulate and recommend acquisition workforce career management policies to the Head of the DoD Component.
- b. Monitor and evaluate career program effectiveness, uniformity and compliance in the DoD Component.
- c.- Formulate and recommend any DoD Component-unique certification standards to the Head of the DoD Component.



d. Exercise those authorities identified at paragraphs B.1.a. through B.1.e., above, which have been delegated by the ACPB official.

2. The ACPB officials shall ensure that the functions G.1.a. through G.1.d., above, are effectively performed, whether or not a Standing ACPB structure is established in the DoD Component.

The Principal Staff Assistants

USD (A)
ASD(P&L)
USD(P)
ASD(SO/LIC)
D, A&M
ASD(C3I)
ASD(FM&P)
ASD(HA)
C, DoD

IG, DoD

Director, Joint Staff

DAETCD

Commandant, DSMC

The Heads of The Defense Agencies

Director, CIO
Director, NSA/CSS
Director, SDIO
Director, DeCA
Director, DLA (Chairman)
Director, DNA
Director, DARPA
Director, OSIA
Director, DIS
Director, DSAA
Director, DISA
Director, DIA
Director, DNA
Director, DCAA
Director, DFAS
Director, DLSA

The Heads of Certain DoD Functional Boards

D, DR&E
D, DP

Figure 3-1. ACPB members